7A

THE WORLD WITH YOUR WORDS

Over 50 languages
and 250 freelance translators from all over the world

SERVICES

TRANSLATION

PROOFREADING
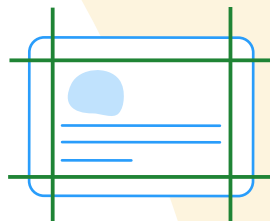
INTERPRETING
(ONLINE AND IN PERSON)

SWORN TRANSLATIONS
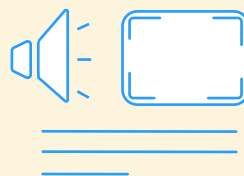
TRANSCREATION

LAYOUT

TRANSCRIPTION
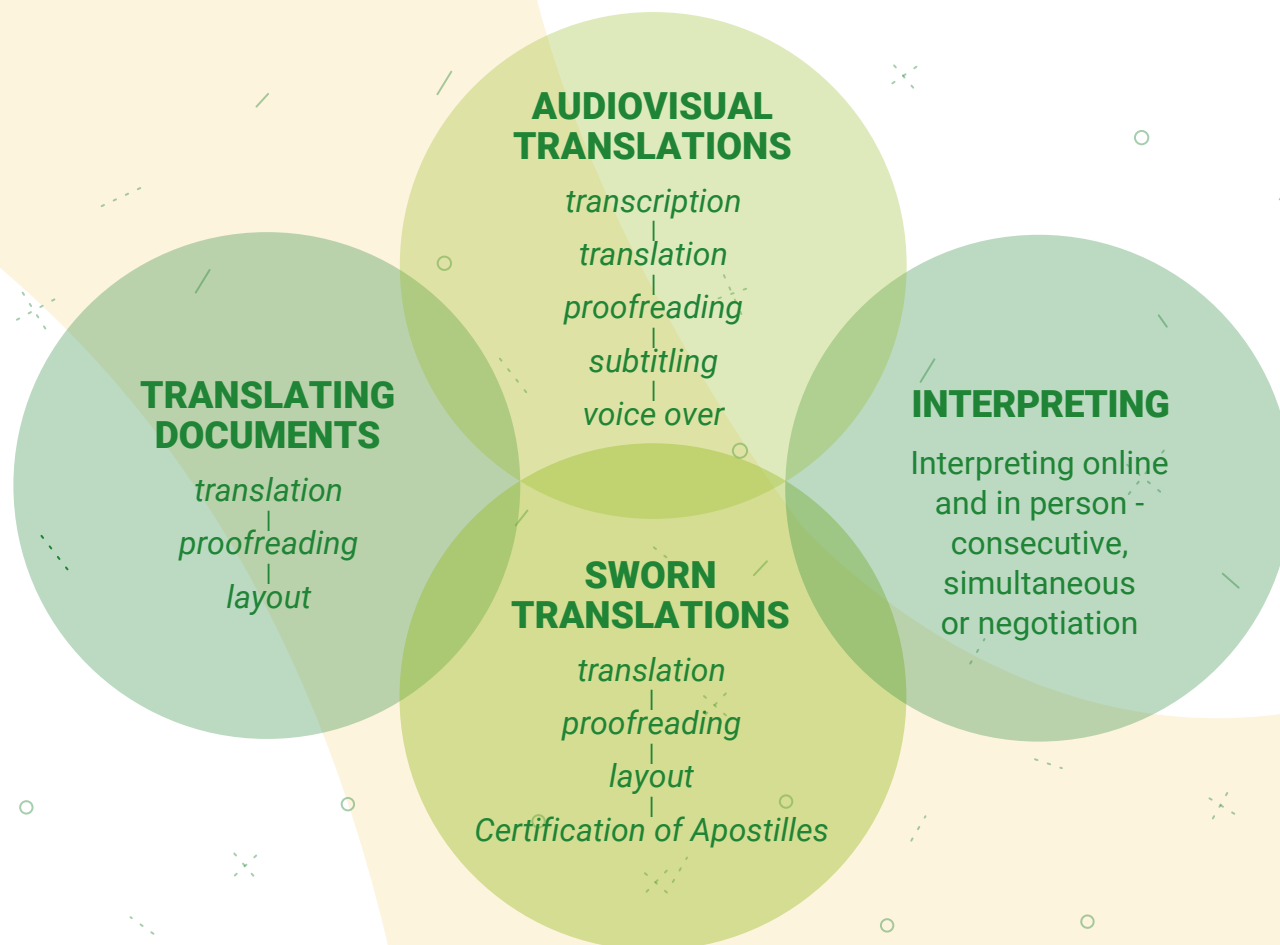(AUDIO AND VIDEO)

SUBTITLING

VOICE OVER

TRANSLATIONS & LANGUAGE SERVICES

Every one of our collaborators specialises in one or more **services**.
We manage your **project** depending on the languages and **services** you need, choosing the professional or team of professionals that is right for you:

AUDIOVISUAL TRANSLATIONS

transcription
|
translation
|
proofreading
|
subtitling
|
voice over

TRANSLATING DOCUMENTS

translation
|
proofreading
|
layout

INTERPRETING

Interpreting online and in person - consecutive, simultaneous or negotiation

SWORN TRANSLATIONS

translation
|
proofreading
|
layout
|
Certification of Apostilles

OUR TEAM

There are five of us in the Translation Agency team and we coordinate the work of 250 freelancers around the world every day.

We are of different nationalities, gender and age, and we have different skills, but we are all capable of combining ideas and innovation with a rare level of experience.
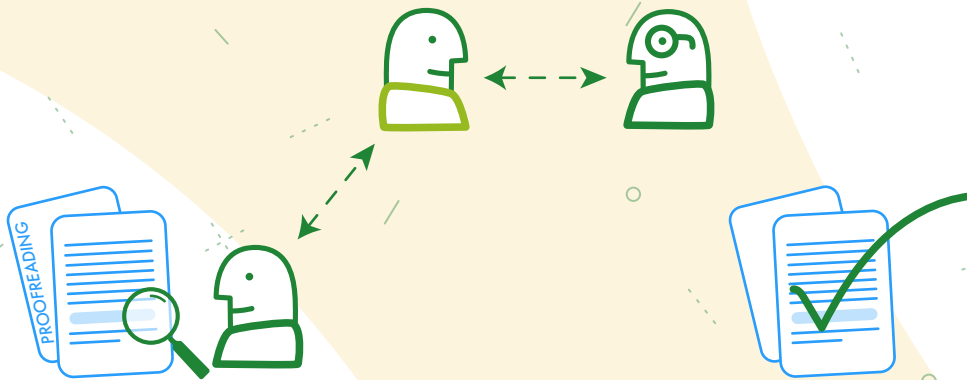
OUR FREELANCERS

The search for reliable new language specialists is part of our day-to-day business. Our pool of freelancers consists exclusively of trustworthy linguists who meet our quality standards and translate into their native language only.

PROJECT MANAGEMENT

1

ACCEPTANCE OF A PROJECT
The client assigns us the project.
A Project Manager is appointed and
becomes the client's contact person
until the project has been delivered.

2

**CHOICE OF LANGUAGE
SPECIALISTS**
The PM chooses the best linguist
or team of linguists for your project
and assigns them the job.

3

INITIATION OF THE PROJECT
The PM initiates, coordinates and monitors
the work of the linguist or team of linguists.
Specialised glossaries are created according
to the client's specifications and the translator
refers to them during the work, ensuring
consistent use of terminology.
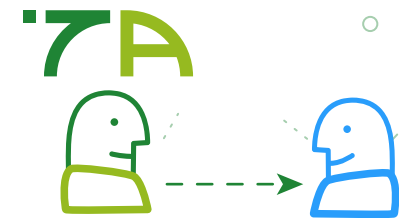
TRADUZIONE

PROJECT MANAGEMENT

4

QUALITY CONTROL
When the translation work is complete, the PM makes sure that the terminology and consistency checks are carried out and any corrections are made. The result of this work is always sent back to the translator for review.

This exchange offers both office staff and translators an incentive to continue training and reduces the number of errors considerably, to a percentage very close to zero.

5

DELIVERY
The project is delivered to the client as agreed.

SECTORS & SPECIALISATIONS

Every one of our collaborators specialises in one or more sectors.
We choose the right professional or team of professionals based on your requirements.
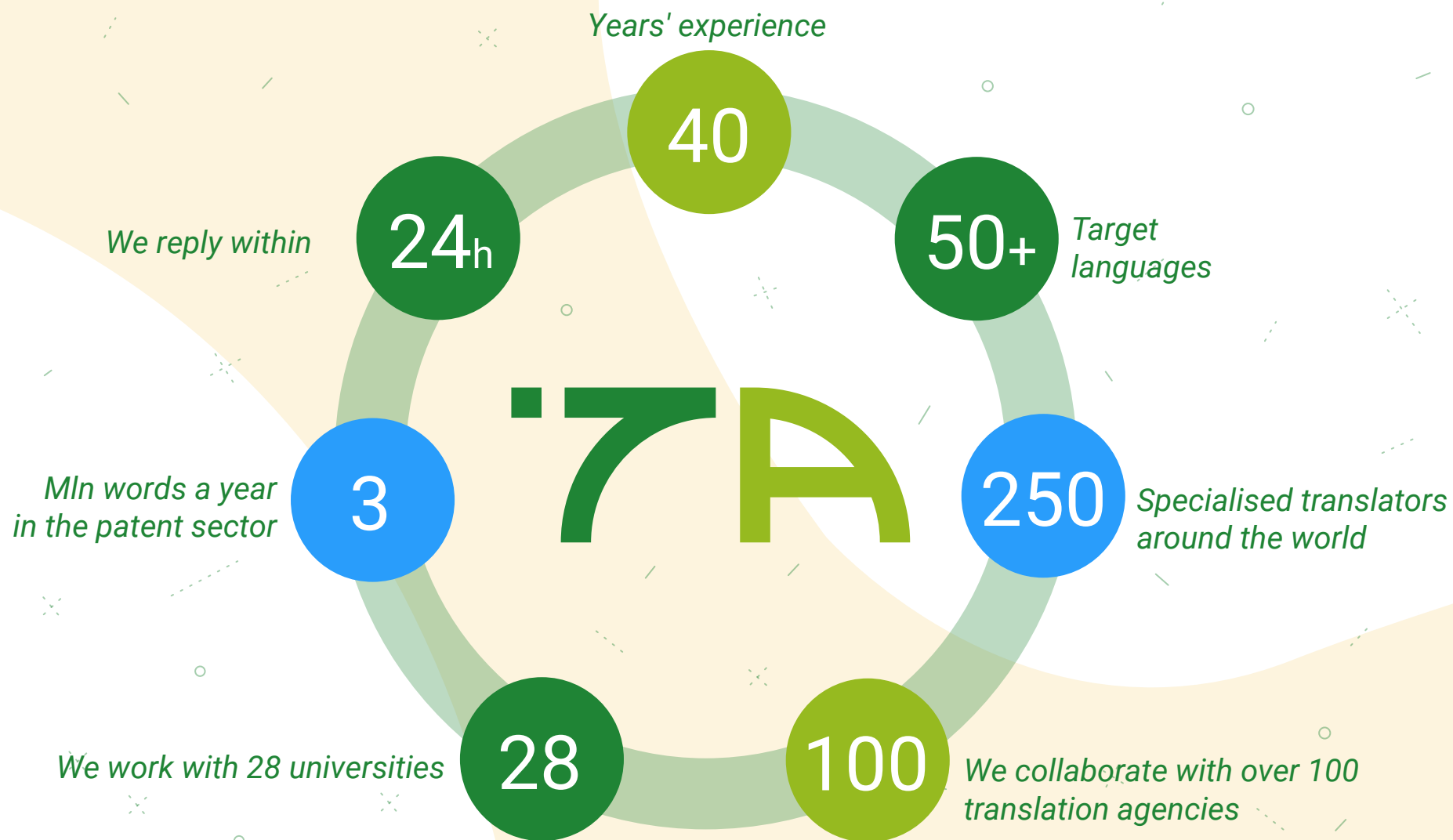
WE REGULARLY TRANSLATE

E-commerce and website
Technical datasheets and manuals
Contracts
Brochures and catalogues
Press releases and articles
Publications
Books
Medical-scientific documents
Patents
Financial reports
Events in person in real time
Events online in real time
Audio
Videos

OUR CLIENTS

Mechanical/industrial companies
Patent offices
Publishing houses
Advertising and web agencies
Software houses
Cosmetic companies
Fashion houses
Event organisers
Pharmaceutical companies
Universities and research institutes
Museums and galleries
Food companies
Wineries
Banks and insurance companies

OUR FIGURES

40 Years' experience

50+ Target languages

24h We reply within

3 Mln words a year in the patent sector

250 Specialised translators around the world

28 We work with 28 universities

100 We collaborate with over 100 translation agencies

TA

FILE FORMATS SUPPORTED

Microsoft Word (.doc, .docx)

Microsoft Excel (.xls, .xlsx)

Adobe Acrobat Reader (.pdf)

Microsoft Power Point (.ppt, .pptx)

HTML (.htm, .html)

Adobe InDesign (.inx, .idml, .icml)

Plain text (.txt, .csv)

Open Office (.odt)

Microsoft Publisher

Rich Text Format (.rtf)

Quicktime player

Real Audio player

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